


Ten Keys to Writing Successful Grants

\$\$\$ Millions in grants are available every year. They're going to someone. Why not you? A great idea is only the beginning. How you write your application is what makes the difference.

 #1	What is the mission of the organization offering the grant? <i>What is the impression they hope to make on the world? What is the grant asking you to do that will help them meet their mission?</i>
 #2	How will the grant-funded program help you meet your mission? <i>Are you clear about your goals? Identify and express how the grant will embellish and empower what you are already doing.</i>
 #3	Identify the alignment between Key 1 and Key 2. <i>If you can't find a match between your missions and goals and theirs, move on to another grant.</i>
 #4	Consider all possible costs and resources needed. <i>Time is also money. Beyond grant-required budget items, assume that every individual, space, or tool has a cost.</i>
 #5	Don't choose or write a grant that will unduly encumber your organization. <i>Ideally, design a program that can work and continue without inputting more of your own funds (than you are willing).</i>
 #6	Demonstrate your ability to implement the grant program. <i>Describe past similar successes, your team's skills, and committed supporting partners.</i>
 #7	Articulate your need. <i>What populations will this grant help? Why are they especially needy? Why is money the solution to meeting their needs?</i>
 #8	Demonstrate sustainability. <i>Use funds to build capacity (ex. train staff, purchase tools) during the grant period; identify resources to help keep the program going.</i>
 #9	How will I measure success? <i>Clarify what success looks like. What data (qualitative, quantitative, or even anecdotal) will you be able to show that you've met your goals?</i>
 #10	What impressions will my program make on the community and beyond? <i>How will you draw attention to the grant award and your program? How can the grantor highlight what you've accomplished? What about it is press-worthy?</i>